



## Kingsmeadow Community Flat

### Annual General Meeting Minutes - 15.11.13

#### Present

Diane Block, Rudi Springer, Pat Apps, Andy Mason, Ceri Naylor, Sandy Cooper, Andrea Reid, Dean Teyla, Vicky Burchill, Phyll McVeigh, Katie Scaife, Lesley Nel, Alex Whitfield, Karen Brasier, Neil Fisher, Kate Sama, Jane Curtis, Sam Jones, Becky Loaring, Luke Neilson.

#### Apologies

Rinku Khan, Bill Bowery, Cath Clements, John Higgs, Cecilia Karlsson

Diane welcomed everyone to the meeting, and thanked them for attending.

#### Pheonix Fitness Project

Dean Teyla, gave a presentation about the activities that took place over the Summer Dreamscheme, at Woodhouse Park, with the older children/young people.

Everyone present, was impressed at the energy and enthusiasm shown by the young people, in tackling challenges such as assault courses, aerial trekking, football in the dark...and 'Zombie Hunting' in Warmley Forest. A massive achievement by the young people, which wouldn't have been possible without the support of everyone involved. Dean and Kingsmeadow Flat want to say a huge thankyou to all of you.

Feedback from the young people has been extremely positive, and a great time was had by all.

#### Trustees Annual Report

- ✧ Diane read through the Structure, Governance and Management section, allowing time for any questions at the end of each section.
- ✧ Sandy clarified the finer points and language of the Statement of Financial Activities, for everyone present.
- ✧ Sandy confirmed that the flat's annual turnover is not high enough to make an External Audit a legal requirement, as laid out in the Companies Act. The accounts had been verified by an Independent Examiner, David Biddel.



## **Kingsmeadow thanks....**

Diane described for those present, the activities and services available at Kingsmeadow, and paid tribute to all those involved in offering them.

Diane gave particular thanks and acknowledgement to:

- ✧ The trustees, Bill Bowery, Rudi Springer, Pat Apps, Andy Mason, and Rinku Khan, for all the hard work that they have done and continue to do behind the scenes.
- ✧ Sandy Cooper, for his friendship to the flat, his financial advice and staunch support.
- ✧ Ceri Naylor for her commitment as Chief Officer, and all the work involved in having the financial reports ready for the A.G.M.
- ✧ Jane Curtis for all her hard work and success, in co ordinating and running Dreamscheme as well as the After School Club.
- ✧ Karen Brasier and Alex Whitfield for all their hard work in running the Job Club, and praised their successes, in supporting people to secure employment and training.
- ✧ Katie Scaife for her newsletters and support of the flat.

Kingsmeadow Community Flat wish to thank all their staff, volunteers and supporters for their dedication, generosity and time in support of the flat. Without you, our work and achievements over the year, would not be possible.

## **Councillor Bill Bowery**

Diane announced that Councillor Bill Bowery, won't be standing as Trustee this year. Bill will thankfully, still remain involved with the Barrington Green improvement plans.

Bill Bowery has been a Committee Member and Trustee of Kingsmeadow Community Flat, since it's story began in 2006. His staunch support, commitment and hard work over the years combined with his approachability in dealing with people from all walks of life, have made a huge positive impact. Bill will be very much missed by us all at Kingsmeadow Community Flat. We wish Bill all the best with his ever so slightly, less busy time. Please make sure you keep in touch Bill, and a huge thank you from all of us at Kingmseadow.



### **Trustees/Paid work**

- ✦ It was asked, whether or not someone could stand as a trustee, if involved in the provision of an activity/service at the flat, from which they got benefit/payment?
- ✦ Rudi, Sandy and Ceri all confirmed, that if any person received payment for an activity/service to the flat, they would not be able to become a Trustee.
- ✦ If a Trustee receives payment for provision of an activity/service at the flat, that Trustee would then have to step down.
- ✦ Trustees and Volunteers, can however, be re-imbursed for reasonable expenses, such as petrol, incurred whilst carrying out their duties for the flat, but not for their time, which should be given freely.

### **Election of Directors**

All Directors for the past year were asked to stand down. The following names were proposed for Directorship.

Diane Block, Rudi Springer, Andy Mason, Pat Apps, Dean Teyla

The resolution was carried.

### **Also co-opted as Trustees by the Board of Directors**

Andrea Reid - Company Secretary

Rinku Khan (to be confirmed)

### **ANY OTHER BUSINESS**

Sandy asked that appreciation was again shown to Ceri, for all her hard work, and also to the Directors for their work over the past year.

It has been a good year but a year of hard work too. It was Kingsmeadow's first year as a registered charity, which has involved everybody who works here, doing a lot of 'firsts' and learning on the job. Well done and thankyou to everyone.

### **NEXT MEETING**

TBC